



Thanks for working together to keep this facility beautiful &  
a destination teams want to come to. Together we can make great memories!

## Pregame Duties

(everyone's responsibility)

### Stands

- Set out trash cans throughout the park and place bags inside the trash cans (bags are in the Griffin concession stand)
- Clean up any garbage that might have blown in (don't forget under the bleachers)

### Bathroom Mens/Womans

- Make sure bathrooms are unlocked and ready for the day. Take care of any things that might have been missed from the night before (if locked find a coach or concession employee)

## During Game Duties

(everyone's responsibility)

### Stands

- Make sure that the trash cans aren't overflowing. If they are, take them out and replace the bag (bags are in the concession stand)
- Take care of any garbage lying around

### Bathroom Men's/Women's

- Check throughout the day and make sure everything is stocked. Toilet paper/paper towels/soap
- If the trash can is overflowing, please empty and replace bag (bags are in the concession stand)
- If you see a mess, clean it up



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## **End of Night Duties**

(everyone's responsibility)

### **Clean up stands**

- Pick up any trash left behind (don't forget under the bleachers)
- Blow the seeds off the stand with leaf blower
- Take garbage out

### **Bathroom Men's/Women's**

- Refill toilet paper
- Refill paper towels
- Take garbage out (don't forget each stall)
- If running low on anything, please add it to the whiteboard in the concession stand on the coke cooler

**All replacement items are upstairs in the Griffin concession stand.**

**Please leave the facilities clean and ready for  
the next game day**

Lakers parents sign up welcome!

## **Announcer**

Thank you so much for signing up to help at our home game! Announcers are an important and fun part of the game. If you haven't announced at a baseball game before, here are some helpful tips to make this an enjoyable event. When announcing, it's important to come 30 minutes before the game so that you can get the team line ups, umpires names and to get acquainted with the team's names and positions. If you don't know how to pronounce a player's name, it's ok to find the team's assistant coach (or even their teammate) and ask.

At the announcing booth you will find a manila folder with your team's name on it. Inside this folder will be an announcer script. This is there to help walk you through announcing the game. You don't need to follow this script exactly, it's just there to help.

You will also find a list of our sponsors in the folder with a short "commercial" to announce during the games. Please make this a priority, without sponsors ..... well you know!

Don't worry, you are going to do great!

(Please don't add or delete music off the iPad)

## **BASEBALL GAME ANNOUNCER SCRIPT**

### **PRE-GAME (Before First Game Only)**

#### **(Get crowd attention)**

"Good [morning/afternoon/evening], ladies and gentlemen! Welcome to today's games here at Griffin/Archie field."

### **us NATIONAL ANTHEM**

"Please rise and remove your hats for the playing of our National Anthem."

#### **(START National Anthem in Walk Up DJ)**

#### **(After song ends)**

"Thank you."

## **UMPIRE INTRODUCTIONS**

“At this time, let’s meet today’s umpires.”

**(Pause slightly between names)**

“Behind home plate: [Name]”

“In the field: [Name]”

“Let’s give a big thank you to our umpires!”

## **VISITING TEAM INTRODUCTIONS**

“Now, let’s meet the visiting team: the [Team Name]!”

“Leading off, number [#], [Player Name]...”

(Continue lineup if required)

## **HOME TEAM INTRODUCTIONS**

“And now, your HOME TEAM: the [Team Name]!”

**(Build energy here)**

“Coached by [Coach Name(s)].”

“Leading off, number [#], [Player Name]...”

(Continue lineup if required)

## **SPONSOR SHOUT-OUTS (Throughout Game)**

**IMPORTANT:** Do these between innings, during breaks, or slower moments.

**Example Rotation (use your sponsor list):**

“We’d like to thank today’s sponsors for their support:

- [Sponsor Name]
- [Sponsor Name]
- [Sponsor Name]”

OR individual callouts:

“Today’s game is brought to you by [Sponsor Name]. Thank you for supporting local baseball!”

“Be sure to check out [Sponsor Name] for [service/product if provided].”

Rotate through the full sponsor list evenly throughout the game.

### **IN-GAME ANNOUNCEMENTS (OPTIONAL)**

- “Now batting, number [#], [Player Name].”
- “Now pitching for [Team Name], number [#], [Player Name].”
- “Foul ball—heads up!”

### **❖ END OF GAME (OPTIONAL)**

“Thank you for joining us today at [Field Name]. We appreciate your support and hope to see you again soon!”

### **✅ VOLUNTEER TIPS (KEEP THIS SIMPLE)**

- Speak **clearly and at a steady pace**
- Smile — it actually helps your voice sound better
- Don’t worry about being perfect 👍
- When in doubt: **keep it short and upbeat**

Lakers parents sign up welcome!

## **Concessions**

Thank you so much for signing up to help at our home game! Concessions are a vital part of our Lakers home game experience. When signing up for concessions it's important to arrive 30 minutes before the game starts. Take this time to make sure everything looks stocked and ready for customers.

**Remember foul balls are worth \$0.50 or candy equivalent. After they receive their money have them place the balls in the ball return behind the plate (Griffin) or hand the balls back to the home team (Archie)**

### **Griffin**

Things to remember,

When someone orders a Lakers Burger, please fill out the order slips and don't forget to put their name on the slip!

It works best if one person works at the register and one person grabs the items.

Tips are for the paid employees.

**KT is our concession and building facilities manager. Her number is 406-471-2638 please reach out to her if you have questions or won't make your shift.**

Don't worry, you are going to do great!

Lakers parents sign up welcome!

## Gate

Thank you so much for signing up to help at our home game! Gate is a vital part of the Lakers home game experience. Please arrive 1 hour before the game starts and stay until the 5<sup>th</sup> inning in 1/9 inning game and the entire first game and 4 innings of the second game in a two game 7 inning double header.

Remember, you are the first Kalispell face they will see for the day so greet them with a smile! Military vets get in free with ID. **This year seniors get in free (62+).**

**Go Fan-** This year we will be using go fan for season passes. There will be a QR code for fans to scan to buy game tickets as well. And of course, we always take cash! If they don't have a season pass, and they want to pay with a card, have them scan the QR code, purchase the ticket and "redeem it" in front of you.

### **Griffin**

You will need to grab the gate till bag which is located in the Griffin concession stand. You will also need to grab the entrance price board which is in the woman's restroom (ask for help with this part if you're of the male gender).

Upon entrance you will ask patrons if they are season pass holders (have them show you their **GoFan**), if not they must pay a gate fee. The gate fee prices are on the price board. Game fees and tournament fees are different. Please stamp or mark the hands of the paid guests so that they can return to the fields without paying again. Tournaments will have wristbands for guests. When your shift is over, please give the gate till bag back to the Griffin concessions.

### **Archie**

You will need to grab the gate till bag which is located in the Griffin concession stand. You will also need to grab the entrance price board which is in the Archie concession stand.

Upon entrance you will ask patrons if they are season pass holders (have them show you their **GoFan**), if not they must pay a gate fee. The gate fee prices are on the price board. Game fees and tournament fees are different. Please stamp or mark the hands of the paid guests so that they can return to the fields without paying again. Tournaments will have wristbands for guests. When your shift is over, please give the gate till bag back to the Griffin concessions.

Don't worry, you are going to do great!

Lakers parents sign up welcome!

## Scoreboard

Thank you so much for signing up to help at our home game! Scoreboard is an important part of the game.

### **Griffin**

If you haven't done the scoreboard at Griffen field, don't worry, it's very simple and you can add more as you become comfortable with the game and the unit. Below is a "how to" video for the scoring unit. There will also be error edit instructions at the booth to help you along the way!

[Daktronics Scoreboard Tutorial \(youtube.com\)](#) (start video at 55 seconds)

### **Archie**

You will find the scoreboard remote in the Archie concessions stand plugged into the charger. When you turn on the remote, the scoreboard will turn on as well. This remote is simple and self-explanatory.

Sometimes during a double header, the scoreboard will go wonky and just stop working with the remote. Don't panic. Just go to the concession and plug the remote back in for 30 seconds and then unplug it and everything should be back.

Don't worry, you are going to do great!

Lakers parents sign up welcome!

## Scorebook

Thank you so much for signing up to help at our home game! Scorebook is a vital part of the game! I am sure you have kept score before, but in case you haven't or you would like a refresher of how to keep books for a baseball game, please watch this short video. It has some helpful tips. When keeping books, it's important to come 30 minutes before the game to get both teams lineups in your books. It is your responsibility to go up to each team's coaching staff to get the line up papers for you and the announcer. Don't forget to keep pitch counts for both teams.

Scorebooks will be in the announcer booth in the scorebook basket.

**Archie-** if your scorebook isn't in the announcer's booth, or Archie concessions, it will be at the Griffin announcer booth up the stairs in the scorebook basket.

[How To - Score keeping baseball - BASIC \(youtube.com\)](#)

Don't worry, you are going to do great!