

Prospective Board Member Application



Kalispell Legion Baseball Association (KLBA) is the managing non-profit organization of the Kalispell Lakers Baseball Team.

The purpose of this application is to enable the current Board and past season's parents to make appropriate choices of Board Members for service to Kalispell Lakers Baseball.

Applicants interested in serving as a board member should first read and understand the expectations and rules of Board Membership, read and understand the By-Laws, and submit a completed application before **October 14, 2020**. Applicants may also submit references or letters of recommendation for consideration if they so choose. All correspondence should be sent to board@kalispelllakers.org

Kalispell Legion Baseball Association Board of Directors Expectations:

- Support the Mission Statement of Kalispell Lakers Baseball.
- Work as a part of a cohesive team with common goals.
- Share his/her skills and expertise.
- Dedicate time to KLBA board meetings.
- Respect and support the majority decisions of the Board.
- Volunteer and assist in KLBA programs and activities, include fundraising efforts
- Participate actively in Board meetings, actions, fundraisers and public events.
- Have no more than three (3) consecutive unexcused absences from board meetings and/or activities.
- Represent all those whom this organization serves and not a particular geographic area or interest group.
- Remain aware of the activities that are planned and make yourself available to participate.
- Declare conflicts of interest as it pertains to your position on the Board and abstain from voting when appropriate.
- Do your best to ensure that the KLBA is well-maintained, financially secure, growing and always operating in the best interest of the young baseball players in the Flathead Valley.

Kalispell Legion Baseball Association Board of Directors Rules:

- There will be no criticizing of fellow Board members or their opinions in or out of the Board meetings.
- There will be no use of the organization for personal advantage or that of friends or relatives.
- There will be no discussion of the confidential proceedings of the Board outside the Board room.

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Information:

1. Candidate Name: _____
First Last

Mailing Address: _____

City: _____ State: _____ Zip: _____

Preferred Phone: _____ Email: _____

2. Current Position: _____

Current Employer: _____

Work Phone: _____

3. Relevant Experience and/or Employment: **Please attach resume if desired.**

4. Please circle area(s) of expertise/contribution you feel you can make to further the mission of KLBA:

Public Relations

Personnel/Human Resources

Other

Nonprofit Experience

Community Service

Programs / Events

Policy Development

Other

Fundraising

Social Media/Communications

Program Evaluation

Education/Instruction

Other

Strategic Planning

Grant Writing

Graphic Design / Technology

Finance /Accounting

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5. Please list boards and committees that you serve on, or have served on (business, civic, community, fraternal, political, professional, recreational, religious, and social).

Organization

Role/Title

Dates of Service

6. Why are you interested in serving as a Board member for KLBA?

7. What other volunteer commitments do you currently have?

8. How do you feel KLBA would benefit from your involvement on the Board?

9. Please share any other information you feel important for consideration of your application to serve as a KLBA Board member:

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10. Please review and respond to the following questions. Use a separate sheet as necessary.

- a. Are you aware of any information about yourself, which might tend to reflect unfavorably on your reputation, morals, character or ability as a board member for KLBA?
_____ Yes _____ No (if yes and would like to explain, use a separate sheet of paper)
- b. Have you been convicted of a felony?
_____ Yes _____ No (if yes and would like to explain, use a separate sheet of paper)
- c. Have you been convicted of a controlled substance offense?
_____ Yes _____ No (if yes and would like to explain, use a separate sheet of paper)
- d. Have you ever been convicted of a sex-related crime?
_____ Yes _____ No (if yes and would like to explain, use a separate sheet of paper)

11. Supplemental Questions:

- a. Are you willing and able to attend board meetings? _____ Yes _____ No
- b. Are you willing to interact with players, parents, guests and fellow board members with professionalism and respect? _____ Yes _____ No
- c. Are you willing to uphold the responsibilities assigned to you? _____ Yes _____ No

By signing below, I attest that the information I have provided is true and correct. Additionally, my signature represents my agreement to the following statements: I understand and agree to the Kalispell Legion Baseball Association Board of Directors Expectations; I agree to participate pursuant to the Policies, Procedures and Bylaws of the Kalispell Legion Baseball Association Board; and I understand that if conflicts prevent me from performing the rules and expectations as a Board Member, I may be removed from the Board by a majority vote.

Signature: _____

Date: _____

Thank you for applying.

For Board Use:

___ Nominee has had a personal meeting with an existing board member, (_____).

Date: _____

___ Nominee reviewed by the board

Date: _____

___ Board Action

Elected

Rejected

Date: _____

BYLAWS OF KALISPELL LEGION BASEBALL ASSOCIATION

Article I. Name

Section 1. The name of this non-profit corporation shall be the KALISPELL LEGION BASEBALL ASSOCIATION.

Article II. Purpose

Section 1. The purpose of this non-profit corporation is to maintain, operate, equip, support and control a baseball club; to operate and conduct baseball games, athletic events, exhibitions and places of amusement and recreation for the general public; to acquire, hold and operate and dispose of any and all privileges, rights, franchises and concessions; and to buy, sell, lease, mortgage and exchange any and all real and personal property which may be necessary, advantageous or proper in the conduct of its business.

Section 2. Said corporation is organized exclusively for charitable, recreational and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United states Internal Revenue Law).

Section 3. No part of the net earnings of the corporation shall inure to the benefit of or be distributable to its members, directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes herein set forth. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United states Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of

Directors shall determine. Any such assets not so disposed of shall be disposed of by the District court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

Article III. Membership

Section 1. The voting membership ("Membership" or "Members") for the Kalispell Legion Baseball Association shall consist of:

Player's Family. Parents or a legal guardian of any eligible player selected to play for the Kalispell Lakers AA, A or B that finishes the season is eligible to vote at the annual meeting following the season. To be eligible, the player must be in good standing, which includes dues are paid in full as well as adherence to other reasonable requirements as determined by the Board of Directors from time to time.

Article IV. Regular Elections

Section 1. Nominations. The Legion Board of Directors shall have responsibility for the nominating process and shall appoint a three (3) member nominating committee. The nominating committee will present a list with the recommendations of the nominations committee at the third quarter meeting of the Board of Directors. The chairperson of the nominating committee or one of its members will supervise the election at the annual meeting.

Section 2. Annual Meeting. The Board of Directors general elections shall occur at the annual meeting in October, or subsequent meetings when directors are not voted on in October. Directors shall be elected by the Membership present. The Membership shall elect from the list of names submitted by the Nominating Committee to fill any vacancies that may exist at the time of the election. Names may be added to the ballot from the floor during the election.

Section 3. Voting Methods. Voting shall be by written ballot and counted by the President of the Board of Directors. Each player's family is entitled to one (1) vote for each eligible player they have in the legion program. The nominees who receive the highest number of votes for the seat(s) that are open win the election. If a tie results, a run-off will be held between tied nominees. Those nominees who are elected will take office beginning November 1st.

Article V. Board of Directors

Section 1. Number of Members The Board of Directors shall consist of a minimum of 5 members and a maximum of 9 members.

Section 2. Qualifications. Any member or non-member who is at least twenty (20) years old is eligible to be nominated for election to the Board of Directors. Active coaches for the American Legion baseball program are not eligible for election, or appointment to the Board of Directors, and if someone is elected that subsequently becomes a coach, that person shall resign from the Board of Directors. The AA Head Coach will serve as an Ex-Officio Director with no voting rights.

Section 3. Terms. Each member of the Board of Directors shall hold office for a term of three (3) years. Board members shall be elected by a majority vote of the Membership at the annual meeting. All board members are eligible for re-election.

Section 4. Regular Meetings. The Executive Committee shall meet at least quarterly at a date, time, and place set by the President of the Board of Directors. Attendance at meetings shall be mandatory unless excused by the President of the Board. More than two consecutive unexcused absences will result in disqualification as a member of the Board of Directors.

Section 5. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the President of the Board of Directors. The President may fix the place for holding any special meeting of the Board of Directors called by them. Notice of any special meeting shall be given at least 3 days prior to the date of the meeting by written notice delivered by email.

Section 6. Annual Meeting. The Board of Directors shall hold an annual meeting in October of each year. The President shall provide notice of the annual meeting by mail or email to each member of the Board of Directors, and Membership at least four (4) weeks in advance of the date set for the meeting.

Section 7. Quorum. At any meeting of the Board of Directors, a majority shall constitute a quorum for the transaction of business. If less than a quorum is present, the meeting shall be adjourned and recalled at such time when a quorum may be present.

Section 8. Manner of Acting. The act of a majority of the Board of Directors present at a meeting at which a quorum is present shall be the act of the Committee. The President will preside over all meetings of the Board, and the Secretary shall keep minutes of the Board Meetings.

Section 9. Removal of Members. Any Board of Directors member may be removed by vote of the majority of the Board for any reason, or no reason.

Section 10. Resignation. A Board of Directors member may resign for any reason or no reason at any time by giving written notice to the President. Unless otherwise specified in the notice, the resignation shall take effect upon the receipt thereof by the President and acceptance of the resignation shall be unnecessary to make it effective. Any Board of Directors member who resigns shall be replaced by a majority vote of the Board of Directors. The person replacing the resigning member shall serve on the Board of Directors until the next annual meeting. That position will be open to an election by the Membership at the annual meeting.

Section 11. Directors' and Officers' Insurance. The Board of Directors shall be responsible for procuring and maintaining Directors' and Officers' insurance insuring all Legion Division Directors and Officers against any claims arising out of or in connection with the exercise of their responsibilities and duties.

Section 12. General Powers. The business and affairs of Kalispell Legion Baseball Association shall be managed by its Board of Directors. The Board of Directors shall in all cases act as a group, and it may adopt such rules and regulations for the conduct of its meetings and the management of Kalispell Legion Baseball Association, as it may deem proper, not inconsistent with these Bylaws, and the laws of this state. The Board of Directors shall exercise its powers by majority vote. A majority vote may be taken at any meeting at which a quorum is in attendance in person or by proxy. The Board of Directors shall have the following powers:

- (1) Set policy governing the Kalispell Legion Baseball Association
- (2) Hire and relieve coaches of their duties;
- (3) Approve an annual budget;
- (4) Approve all day-to-day purchases, contracts and agreements, and business in general unless the authority to conduct such business is delegated to a committee by a majority vote of the Board of Directors prior to the transaction of said business;
- (5) Act as the grievance and/or disciplinary committee for situations that may come up from time to time;
- (6) Represent the Legion baseball program with our sponsor American Legion Post 137.
- (7) Planning, fundraising, setting parent work schedules, and running the day to day operations of the legion baseball season.
- (8) Forming committees and assigning tasks and responsibilities.

Section 13. Compensation. The Board shall receive no compensation other than reasonable expenses.

Article VI. Board of Directors Officers and Duties

Section 1. Officers. There shall be four officers of the Board consisting of a President, Vice President, Secretary and Treasurer. Their duties are as follows:

(1) The President shall convene regularly scheduled Board meetings, shall preside or arrange for other members of the Board to preside at each meeting in the following order: Vice President, Secretary and Treasurer. The President shall exercise general executive control over the affairs of the association, to call special meetings of the association and the Board of Directors, and to perform all other duties pertaining to their office. They shall have the casting vote, and, in conjunction with the Secretary, shall have the power to execute, on behalf of the association, such contracts, notes, mortgages, bonds and other documents which they and the Secretary may, by order, resolution or otherwise, be fully authorized to execute, and such acts, when so entered into, shall be the acts of the association. The President shall be an ex-officio member of all committees.

(2) The Vice President shall assist the President when called upon to do so, and in the President's absence the Vice President shall be the acting President and shall be vested with all the powers and duties of the President. The Vice-President will chair committees on special subjects as designated by the board.

(3) The Secretary shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board members, and assuring that corporate records are maintained.

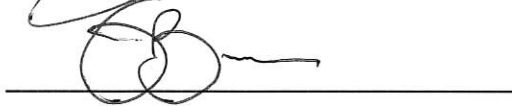
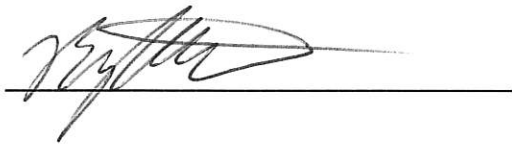
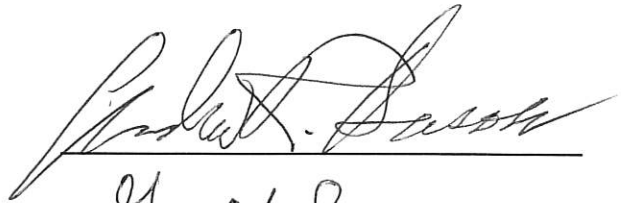
(4) The Treasurer shall make a report at each Board meeting. Treasurer shall assist in the preparation of the budget, help develop fundraising plans, and make financial information available to Board members and the public.

Section 2. Elections. The officers of the board shall be elected annually by the Board of Directors at the regular annual meeting of the Board of Directors. The positions of Secretary and Treasurer may be held by one person.

Article VII. Amendments

These bylaws may be altered, amended, or repealed and new bylaws may be adopted by a vote of the directors representing a majority of the directors at any Board of Directors' meeting or at any special Board of Directors' meeting when the proposed amendment has been set out in the notice of such meeting.

These Bylaws were approved at a meeting of the Board of Directors of the Kalispell Legion
Baseball Association on December 16, 2019.

A large, stylized handwritten signature in black ink, written over a horizontal line.A smaller, cursive handwritten signature in black ink, written over a horizontal line.A handwritten signature in black ink that reads "Lance Miller", written over a horizontal line.A handwritten signature in black ink, written over a horizontal line.A handwritten signature in black ink, written over a horizontal line.A handwritten signature in black ink, written over a horizontal line.A handwritten signature in black ink, written over a horizontal line.A horizontal line for a signature.