



Thanks for working together to keep this facility beautiful &  
a destination teams want to come to. Together we can make great memories!

## Pregame Duties

(everyone's responsibility)

### **Stands**

- Set out trash cans throughout the park and place bags inside the trash cans (bags are in the Griffin concession stand)
- Clean up any garbage that might have blown in (don't forget under the bleachers)

### **Bathroom Mens/Womans**

- Make sure bathrooms are unlocked and ready for the day. Take care of any things that might have been missed from the night before (if locked find a coach or concession employee)

## During Game Duties

(everyone's responsibility)

### **Stands**

- Make sure that the trash cans aren't overflowing. If they are, take them out and replace the bag (bags are in the concession stand)
- Take care of any garbage lying around

### **Bathroom Men's/Women's**

- Check throughout the day and make sure everything is stocked. Toilet paper/paper towels/soap
- If the trash can is overflowing, please empty and replace bag (bags are in the concession stand)
- If you see a mess, clean it up



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## End of Night Duties

(everyone's responsibility)

### **Clean up stands**

- Pick up any trash left behind (don't forget under the bleachers)
- Blow the seeds off the stand with leaf blower
- Take garbage out

### **Bathroom Men's/Women's**

- Refill toilet paper
- Refill paper towels
- Take garbage out (don't forget each stall)
- If running low on anything, please add it to the whiteboard in the concession stand on the coke cooler

**All replacement items are upstairs in the Griffin concession stand.**

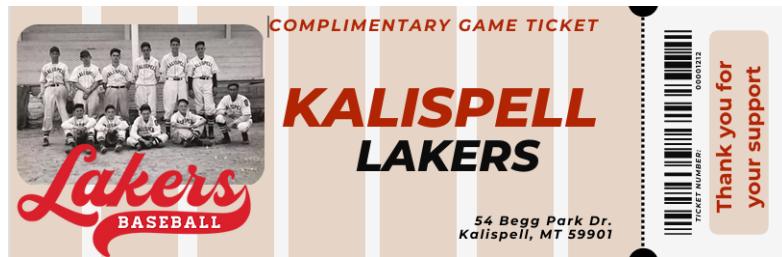
**Please leave the facilities clean and ready  
for the next game day**

Lakers parents sign up welcome!

## Gate

Thank you so much for signing up to help at our home game! Gate is a vital part of the Lakers home game experience. Please arrive 1 hour before the game starts and stay until the 5<sup>th</sup> inning in 1/9 inning game and the entire first game and 4 innings of the second game in a two game 7 inning double header.

Remember, you are the first Kalispell face they will see for the day so great them with a smile! Military vets get in free with ID. **This year seniors get in free (62+).** You might also see a one free game entrance coupon that we have given out to business who have donated to us. These are valid!



### Griffin

You will need to grab the gate till bag located in the Griffin concession stand. You will also need to grab the entrance price board which is in the woman's restroom (ask for help with this part if you're of the male gender).

Upon entrance you will ask patrons if they are season pass holders (have them show you), if not they must pay a gate fee. The gate fee prices are on the price board. Game fees and tournament fees are different. Please stamp or mark the hands of the paid guests so that they can return to the fields without paying again. Tournaments will have wristbands for guests. When your shift is over, please give the gate till bag back to the Griffin concessions.

### Archie

You will need to grab the gate till bag located in the Griffin concession stand. You will also need to grab the entrance price board which is in the Archie concession stand.

Upon entrance you will ask patrons if they are season pass holders (have them show you), if not they must pay a gate fee. The gate fee prices are on the price board. Game fees and tournament fees are different. Please stamp or mark the hands of the paid guests so that they can return to the fields without paying again. Tournaments will have wristbands for guests. When your shift is over, please give the gate till bag back to the Griffin concessions.

Don't worry, you are going to do great!

Lakers parents sign up welcome!

## **Announcer**

Thank you so much for signing up to help at our home game! Announcer is an important and fun part of the game. If you haven't announced at a baseball game before, here are some helpful tips to make this an enjoyable event. When announcing, it's important to come 30 minutes before the game so that you can get the team line ups, umpires names and to get acquainted with the team's names and positions. If you don't know how to pronounce a player's name, it's ok to find the team's assistant coach (or even their teammate) and ask.

At the announcing booth you will find a manila folder with your team's name on it. Inside this folder will be an announcer script. This is there to help walk you through announcing the game. You don't need to follow this script exactly, it's just there to help.

You will also find a list of our sponsors in the folder with a short "commercial" to announce during the games. Please make this a priority, without sponsors ..... well you know!

Don't worry, you are going to do great!

(Please don't add or delete music off the iPad)

Lakers parents sign up welcome!

## Scorebook

Thank you so much for signing up to help at our home game! Scorebook is a vital part of the game! I am sure you have kept score before, but in case you haven't or you would like a refresher of how to keep books for a baseball game, please watch this short video. It has some helpful tips. When keeping books, it's important to come 30 minutes before the game to get both teams lineups in your books. It is your responsibility to go up to each team's coaching staff to get the line up papers for you and the announcer. Don't forget to keep pitch counts for both teams.

Scorebooks will be in the announcer booth in the scorebook basket.

**Archie**- if your scorebook isn't in the announcer's booth, or Archie concessions, it will be at the Griffin announcer booth up the stairs in the scorebook basket.

[How To - Score keeping baseball - BASIC \(youtube.com\)](#)

Don't worry, you are going to do great!

Lakers parents sign up welcome!

## **Scoreboard**

Thank you so much for signing up to help at our home game! Scoreboard is an important part of the game.

### **Griffin**

If you haven't done the scoreboard at Griffen field, don't worry, it's very simple and you can add more as you become comfortable with the game and the unit. Below is a "how to" video for the scoring unit. There will also be error edit instructions at the booth to help you along the way!

[Daktronics Scoreboard Tutorial \(youtube.com\)](https://www.youtube.com/watch?v=JyfJyfJyfJy) (start video at 55 seconds)

### **Archie**

You will find the scoreboard remote in the Archie concessions stand plugged into the charger. When you turn on the remote, the scoreboard will turn on as well. This remote is simple and self-explanatory.

Sometimes during a double header, the scoreboard will go wonky and just stop working with the remote. Don't panic. Just go to the concession and plug the remote back in for 30 seconds and then unplug it and everything should be back.

Don't worry, you are going to do great!

Lakers parents sign up welcome!

## Concessions

Thank you so much for signing up to help at our home game! Concessions are a vital part of our Lakers home game experience. When signing up for concessions it's important to arrive 30 minutes before the game starts. Take this time to make sure everything looks stocked and ready for customers.

**Remember foul balls are worth \$0.50 or candy equivalent. After they receive their money have them place the balls in the ball return behind the plate (Griffin) or hand the balls back to the home team (Archie)**

### Griffin

You will be working with our paid employees and these ladies do a fabulous job running our concessions. You will be there to help them during the game.

Things to remember,

When someone orders a Lakers Burger, please fill out the order slips and don't forget it comes with chips!

It works best if one person works at the register and one person grabs the items.

Tips are for the paid employees.

**There is a red binder located next to the register that has VERY detailed instructions.**

### Archie

You will need to grab the till bag at Griffin concession stand. Once inside Archie concession stand feel free to organize the snacks how you would like them displayed. You will need to fold down the "window" (ask for help with this one) by turning the latches. Please stay open until the 5<sup>th</sup> inning of the second game (staying open during the game breaks) of a double header and the 7<sup>th</sup> inning of a 9<sup>th</sup> inning game.

Once you're closed, tidy up the space, take out the trash and close the window. Bring the money bag back to Griffin Concessions.

If you need change, have someone watch the stand and run over to Griffin concessions to see if they have any they can give.

Don't worry, you are going to do great!